



PARISH OF CLYST HYDON

Minutes of Clyst Hydon Parish Council EXTRAORDINARY Meeting
held at 11:00am on 3rd June 2026

Present: Cllr D. Mitchem – Chair (DM), Cllr. B. Thrussell - Vice Chair (BT), Cllr Barry Thompson (BVT), Cllr Steve Walton (SW).

1. **Apologies** – None.
2. **Risk Assessment** – adopt Village Hall
3. **Declarations of interest/requests for dispensation** – None received.
4. **Open Session** – no members of the public present so session closed.
5. **Finance**

ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR (form2))

- 5.1 To agree and sign the end of year accounts paperwork that had been updated since the internal audit was carried out on 22/5/26 - **RESOLVED**
- 5.2 4.1 Review of Internal controls - Updated to have 3 signatories on the account with 2 needing sign off payments, Clerk review annually, Finance committee and HR/Compliance committee is made up of a quorum of 3 Councillors - **RESOLVED AND ADOPTED**
- 5.3 4.2 Signing of AGAR 2 Exemption Certificate for year-ended 31 March 2026 - **RESOLVED**
- 5.4 4.3 Signing of internal Audit report for year-ended 31 March 2026 - **RESOLVED**
- 5.5 4.4 Signing Governance Statement -for year-ended 31 March 2026 (informed by Council Accounts) **RESOLVED**
- 5.6 4.5 Signing Accounting Statement - for year-ended 31 March 2026 (informed by Council Accounts) **RESOLVED**
- 5.7 4.6 Exercise of Public Rights To note that the period of elector's rights will commence on Monday 8th June 2026 and finish on Friday 19th July 2026. Public notification will be placed on noticeboards and the website - **RESOLVED**
- 5.8 Agree payments

Who	Service / What	Amount £	Approved
P Clapham	EOY Internal Audit	137.50	BT
T Stokes	Bus stop and notice board maintenance	360	BT
Mole End Plants	Refreshing village planters	80	BT to authorise
M Kingdon	May Grass cutting x2	60	BT to authorise



ICO (Direct debit)	ICO registration	47	BT
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– **RESOLUTION** - payments were made this month.

6. **Correspondence/matters arising since last meeting** – Co option of Ken Smith to replace C Jones - Proposed by SW, Seconded by BVT and agreed by DM & BT

The next Parish Council Meeting will be on 13th July 2026.